

# Inspection Certificate / Aspect Certificate / QBSA Licensee Aspect Certificate

# 16

**NOTE**

Inspection certificates certify that the stages of building work comply with the development approval.

Aspect certificates certify that the aspects that make up the stages of building work comply with the development approval.

Inspection certificates and aspect certificates must be signed by the building certifier or the individual assessed by the building certifier as competent (*Building Regulation 2006 s17*).

QBSA licensees can certify that the aspect of building work for a single detached 1a or class 10 building or structure complies with the approval under section 43 of the *Building Regulation 2006*. A QBSA licensee must be licensed to carry out the work for the aspect and give a certificate OR the aspect of the work is carried out by the QBSA licensee who, when it was carried out, held a licence for the aspect.

**1. Indicate the type of certificate**

**Inspection Certificate for**

Stage of building work (for single detached class 1a or class 10 building or structure)  
(indicate the stage) \_\_\_\_\_

Aspect of building work  
(indicate the aspect) \_\_\_\_\_

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**QBSA Licensee Aspect Certificate**

**Scope of the work**  
Scope of the work covered by the licence class under the *Queensland Building Services Authority Regulation 2003* for the aspect being certified, eg scope of work for a waterproofing licence is "installing waterproofing materials or systems for preventing moisture penetration". An aspect being certified may include "wet area sealing to showers".


**2. Property description**

The description must identify all land the subject of the application.  
The lot & plan details (eg. SP / RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.

Street address (*Include no., street, suburb / locality & postcode*)

	Postcode
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Lot & plan details (*Attach list if necessary*)

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In which local government area is the land situated?

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Building description	Class of building / structure

LOCAL GOVERNMENT USE ONLY

<p><b>4. Description of component/s certified</b> Clearly describe the extent of work covered by this certificate.</p>	<div style="border: 1px solid black; height: 100px;"></div>																																																
<p><b>5. Basis of certification</b> Detail the basis for giving the certificate and the extent to which tests, specifications, rules, standards, codes of practice and other publications, were relied upon.</p>	<div style="border: 1px solid black; height: 100px;"></div>																																																
<p><b>6. Reference documentation</b> Clearly identify any relevant documentation, e.g. numbered structural engineering plans.</p>	<div style="border: 1px solid black; height: 100px;"></div>																																																
<p><b>7. Building certifier reference number and development approval number</b></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Building certifier reference number</td> <td style="width: 50%; border-bottom: 1px solid black;">Development approval number</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Building certifier reference number	Development approval number																																														
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<p><b>8. Building Certifier or competent person details</b></p> <p>A <b>competent person</b> must be assessed as competent before carrying out the inspection. The builder for the work cannot give a stage certificate of inspection.</p> <p>A competent person is assessed by the building certifier for the work as competent to practice in an aspect of the building and specification design, because of the individual's skill, experience and qualifications. The competent person must be registered or licensed under a law applying in the State to practice the aspect.</p> <p>If no relevant law requires the individual to be licensed or registered, the certifier must assess the individual as having appropriate experience, qualifications or skills to be able to give the help.</p> <p>If the chief executive issues any guidelines for assessing a competent person, the building certifier must use the guidelines when assessing the person.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3" style="border-bottom: 1px solid black;">Name (<i>in full</i>)</td> </tr> <tr> <td colspan="3" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="width: 60%; border-bottom: 1px solid black;">Company name <i>if applicable</i></td> <td colspan="2" style="border-bottom: 1px solid black;">Contact person</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td colspan="2" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="width: 30%; border-bottom: 1px solid black;">Phone no. <i>business hours</i></td> <td style="width: 30%; border-bottom: 1px solid black;">Mobile no.</td> <td style="width: 40%; border-bottom: 1px solid black;">Fax no.</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td colspan="3" style="border-bottom: 1px solid black;">Email address</td> </tr> <tr> <td colspan="3" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td colspan="3" style="border-bottom: 1px solid black;">Postal address</td> </tr> <tr> <td colspan="3" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td colspan="2" style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">Postcode</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td colspan="2" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Licence class</td> <td colspan="2" style="border-bottom: 1px solid black;">Licence number</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td colspan="2" style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td colspan="3" style="border-bottom: 1px solid black;">Date approval to inspect received from building certifier</td> </tr> <tr> <td colspan="3" style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Name ( <i>in full</i> )						Company name <i>if applicable</i>	Contact person					Phone no. <i>business hours</i>	Mobile no.	Fax no.				Email address						Postal address								Postcode				Licence class	Licence number					Date approval to inspect received from building certifier					
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<p><b>9. Signature of building certifier, competent person or QBSA licensee</b></p>	<p><input type="checkbox"/> <b>Inspection Certificate for stage or aspect</b> I certify that on an inspection carried out in accordance with best industry practice, the building work described above, complies with the building development approval.</p> <p><input type="checkbox"/> <b>QBSA Licensee Aspect Certificate</b> I, the QBSA licensee for the aspect of building work, certify the aspect of building work stated in section 1 "scope of the work" complies with the building development approval, or the aspect; or</p> <p><input type="checkbox"/> A person who may under s42(c)(ii) give a QBSA licensee certificate for the aspect if it complies with the requirements for self assessable building work under the <i>Building Regulation 2006</i> s26.</p> <table style="width: 100%; border-collapse: collapse; margin-top: 20px;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;">Signature</td> <td style="width: 40%; border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Signature	Date																																														
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